

Assessment/Evaluation Procedure

Steps to be followed by Assessors utilizing the evaluation forms residing in Arbiter whenever performing an assessment at any level.

Steps.

- Sign on to Arbiter.
- Select Evaluation Window on top of page.
- A windows with all your games should appear. (**See exhibit A**) Check the date range upper left to make sure you capture the right date.
- Select start next to game being assessed.
- The next screen is the **Formal and Peer to Peer Form (See exhibit B)**
- When a **formal assessment** is being performed a third official (**assessor**)is assigned to the game. He is not considered part of the officiating crew. He will conduct the assessment from the stands or from wherever he feels comfortable.
- Populate all the criteria fields with a numeric value of one (1) to ten (10). Please use the comments field as well to justify the numeric value assigned.
- Summarize your comments.

Once all fields have been populated:

- Select Finalize and Submit at bottom of evaluation form.

You have just completed your assessment for this member for this game. An e-mail will be generated by Arbiter and sent to Emilio Portelli.

Exhibit A

Date Range

From


To

Game Reports

Status	Game	Date & Time	Sport & Level	Site	Home	Away
Start	27750	11/2/2013 Sat 5:00 PM	Soccer & B Varsity	Summerfield Ave.Football Statium	Manalapan High School	Rumson-Fair Haven Reg HS
Start	27864	11/8/2013 Fri 11:00 AM	Soccer & B Varsity	Ocean Township HS	Ocean Township HS	Wall Township HS
Start	27887	11/11/2013 Mon 2:00 PM	Soccer & G Varsity	Shore Regional HS	Shore Regional HS	Point Pleasant Beach HS

Exhibit B

Formal & Peer to Peer Evaluation

Identification	Official Picture
<div style="background-color: #cccccc; height: 20px; width: 100%;"></div> <div style="background-color: #0070c0; color: white; padding: 5px;">Game Information</div> <div style="background-color: #cccccc; height: 20px; width: 100%;"></div> <div style="background-color: #cccccc; height: 20px; width: 100%;"></div>	
<div style="background-color: #0070c0; color: white; padding: 5px;">Scoring Description</div>	

**This report is to be used for Peer to Peer, and Formal assessment.
Referees will be assessed by one of the SSOA assessors for the Formal assessment, and Partner for Peer to Peer.**

The ratings will consist of:

Excellent = 9-10, Above Avg = 7-8, Fair need more work = 5-6, Poor= 3-4, Unacceptable = 1-2, Association is looking for a passing grade of 80% on these evaluations.

Weight	Criteria	Score	Comment
10%	Professionalism	N/A	
20%	Mechanics	N/A	
20%	Foul Recognition	N/A	
20%	Misconduct	N/A	
20%	Game Management	N/A	
10%	Overall Management Skills	N/A	
Summary Comment			